

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Diane E. McBride, President
Pamela J. Reinhardt, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Sue A. Smith
Phyllis P. Wickerham

Meeting Minutes For: **JULY 10, 2012** **REGULAR MEETING**

Transportation & Operations Center
1133 Lehigh Station Road
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools
Karen A. Flanigan, School District Clerk

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance

I. Call to Order

Mrs. McBride called the regular meeting to order at 7:14 p.m.

Call to Order

II. Executive Session for Contract Negotiations and Personnel Matters

Executive Session

MOTION TO ENTER EXECUTIVE SESSION AT 7:14 P.M. FOR CONTRACT NEGOTIATIONS AND PERSONNEL MATTERS

MOVED: Mrs. Wickerham

SECONDED: Mr. Bower

MOTION CARRIED: 7-0

MOTION TO EXIT EXECUTIVE SESSION AT 7:59 P.M.

MOVED: Mrs. Wickerham

SECONDED: Mrs. Smith

MOTION CARRIED: 7-0

Call to Order, Agenda Review, and Announcements

Mrs. McBride reconvened the business portion of the meeting at 8:01 p.m. Mrs. Anthony and Mrs. Wilson were absent as they were attending Annual Professional Performance Review (APPR) training in Albany.

Reconvene Meeting

1. Board Member Recognitions

Dr. Graham provided an explanation of some district recognitions and presented all board members and Mr. DesMarteau with a Rush-Henrietta service pin. In the future, all new board members will be awarded a service pin at the reorganizational meeting. Also, after being elected a second time, all board members will receive a marble apple, the equivalent to tenure. Dr. Graham recognized Mrs. McBride, Mrs. Reinhardt, Mrs. Smith, and Mrs. Wickerham with marble apples. Mr. DesMarteau will be presented with a marble apple in November in recognition of his 30 years of service to the district.

Board Member Recognitions

2. Public Forum

No one came forward to address the board.

Public Forum

3. Consent Agenda Items for Routine Matters (Reference Appendices #3A-K)

- A. Report of bills audited and paid during June 2012
- B. Action pertaining to acceptance of the May treasurer’s report and June budget transfers
- C. Action pertaining to approval of Food Service price recommendations for the 2012-2013 school year
- D. Action pertaining to the award of bids:
 - 1. Offset paper
- E. Action pertaining to payment of a refund of taxes in the town of Henrietta due to a Judgment and Order which resulted in an assessment reduction for Henrietta Holdings, LLC for tax years 2010-11 and 2011-12 on tax account number 161.08-1-6
- F. Action pertaining to a driver education car lease for the 2012-2013 school year
- G. Action pertaining to acceptance of a PILOT agreement for premises of Park Point development at Rochester Institute of Technology, located at 205 Jefferson Road (tax parcel no. 161.01-1-7.22)
- H. Action pertaining to approval of a donation
- I. Action pertaining to approval of an overnight field trip
- J. Action pertaining to approval of CSE/CPSE recommendations
- K. Action pertaining to approval of minutes of the Board of Education meeting(s):
 - 1. Minutes of the meeting of June 26, 2012

Consent Agenda

**MOTION PERTAINING TO ACCEPTANCE OF
 CONSENT AGENDA ITEMS #3A-E, G-K
 MOVED: Mrs. Chaudari
 SECONDED: Mr. Bower
 MOTION CARRIED: 7-0**

**MOTION PERTAINING TO ACCEPTANCE
 OF CONSENT AGENDA ITEM #3F
 MOVED: Mrs. Smith
 SECONDED: Mrs. Wickerham
 MOTION CARRIED: 6-0
 Mr. Bower abstained due to a conflict of interest**

Mr. Bower asked that Item #3F be voted on separately as he had a conflict of interest. Mrs. Mitchell had a question regarding Item #3B (Fyle’s large balance). Mr. Whitmore will look into it and provide an answer. Mrs. Smith explained changes she had to the minutes and said that she had already e-mailed them to Mrs. Flanigan.

4. Action pertaining to approval of Personnel Actions (Reference Appendix #4)

Personnel
Actions

**MOTION PERTAINING TO APPROVAL OF
 PERSONNEL ACTIONS
 MOVED: Mrs. Chaudari
 SECONDED: Mrs. Reinhardt
 MOTION CARRIED: 7-0**

5. District Policies, Regulations, and Exhibits (Reference Appendices #5A-F)

Second Read:

- A. Policy 2350 – Board Meeting Procedures
- B. Regulation 5280-R.1 – Interscholastic Athletics Regulation – Injury Precautions

District Policies

- C. Regulation 5280-R.2 – Interscholastic Athletics Regulation – Participation for Non-Enrolled Students
- D. Policy 6245 – Wire Transfers and Online Banking Policy
- E. Regulation 2410-R.1 – Formulation, Adoption & Amendment of Policies, Regulations and Exhibits Regulation - Format for Submission of Policies, Regulations and Exhibits – **DELETE**
- F. Regulation 2410-R.2 – Adoption Process for District Policies, Regulations, and Exhibits

Per Mrs. Smith, Regulations 2410-R.1 and 2410-R.2 were to be added to the agenda from the last meeting. Regulation 2410-R.1 is to be deleted so Regulation 2410-R.2 will then become Regulation 2410-R.1.

MOTION PERTAINING TO APPROVAL OF DISTRICT POLICIES, REGULATIONS, AND EXHIBITS #5A-F

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

6. District Quarterly Policy Review (Reference Appendix #6)

Policies 2150 through 2701 were reviewed as part of the district quarterly policy review.

- Changes will be made to 2210 per suggestions made at the reorganizational meeting.
- Minor changes/corrections will be made to 2240 and 2700-R.
- Sent to Policy Committee: 2220 and 2350-R.
- Deletion: 2410-R.1 as per the above second read.
- Upon the deletion of 2410-R.1, 2410-R.2 will become the new 2410-R.1.

District Quarterly Policy Review

7. Child Abuse Reporting – Annual Training (Reference Appendix #7)

Mrs. Anselme, executive director of student and family services, provided the annual training on child abuse reporting. Although more of a refresher course, Mrs. Anselme provided additional information for Rosie Mitchell, the district’s newest board member. Some of the highlights:

- Person with the first hand knowledge is the person who makes the call.
- Statistics were shared as to why this is important.
- Child abuse knows no barriers.
- We are mandated reporters.
- If we suspect something’s happening, it’s necessary to make the call.
- Anyone uncomfortable about reporting, contact mental health staff.

Child Abuse Reporting – Annual Training

8. Superintendent’s Report

A. Written Information (Reference Appendices #8A, 1-3)

1. Semi-annual Corporal Punishment Report

There were no complaints of corporal punishment reported during the last six months.

2. Event Supervision Report

There were no questions or comments.

3. Middle School Earth Science Rport

Dr. Graham thought the board would be interested in this information.

B. Oral Information

There were no oral information items to report.

Superintendent’s Report

Cabinet members were excused at 8:40 p.m.

9. Board Workshop

A. Review Board Self Evaluation

Mrs. McBride provided a handout and reviewed the compilation of board member self evaluations. She said it is important to not become complacent, stay on top of things, and to continue to do better. Mrs. McBride and Mrs. Reinhardt suggested looking for a new board evaluation tool as this year's tool does not ask the right questions for the current board.

B. Board Goals (2012-13) (**Reference Appendix #9B**)

Mrs. McBride reviewed last year's board goals and the board discussed changes to the list for the 2012-13 school year. Mrs. Flanigan will make the changes. Dr. Graham asked to be part of the discussion on how the board evaluates themselves as he has some notes from the board's NYSSBA conference presentation. Mrs. McBride asked board members to review their self evaluation and board goals so that a list of workshops could be discussed at the August meeting. Mrs. Flanigan will e-mail the 2011-12 board workshops to all board members. Mrs. McBride and Mrs. Reinhardt will review the revised list of board goals and have them ready for adoption at the August board meeting.

C. Workshop Discussion (2012-13)

Workshop discussion will be postponed until the August board meeting.

10. Board Meeting Recap

- Policy 2220 and Regulation 2350-R will be sent to Policy Committee.
- Mrs. Flanigan will update the board goals.
- Mrs. Flanigan will e-mail a list of last year's board workshops to all board members.
- Mrs. Flanigan will e-mail all board members a copy of the Board Operations Handbook.
- Mrs. Banker's retirement gathering will be held from 6 to 9 p.m. Tuesday, July 24, at the Reinhardt's. Mrs. Smith will e-mail the invitation.
- The Strategic Planning Forum will be held from 1 to 4 p.m. Wednesday, July 25, at Burger Middle School.
- Mr. DesMarteau's 30th anniversary with the district will be in November.
- Mr. Whitmore will respond to Mrs. Mitchell's question about Fyle's student account.
- Mr. Barbeau will respond to Mrs. Wickerham's personnel actions inquiry re: Elena Camerieri.

11. Adjournment

MOTION TO ADJOURN THE MEETING AT 9:52 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Smith

MOTION CARRIED: 7-0

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: August 14, 2012

Board Workshop

Meeting Recap

Adjournment